

Overview and Scrutiny of Committee



St Edmundsbury
BOROUGH COUNCIL

Title of Report:	Work Programme Update	
Report No:	OAS/SE/18/010	
Report to and date:	Overview and Scrutiny Committee	7 March 2018
Chairman of the Committee:	Councillor Diane Hind Chairman of the Overview and Scrutiny Committee Tel: 01284 706542 Email: diane.hind@stedsbc.gov.uk	
Lead officer:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: Christine.brain@westsuffolk.gov.uk	
Purpose of report:	To update the Committee on the current status of its rolling work programme of annual items for scrutiny during 2018-2019 (Appendix 1).	
Recommendation:	<p>It is <u>RECOMMENDED</u> that the Overview and Scrutiny Committee:</p> <ol style="list-style-type: none"> 1) Reviews the current status of its Rolling Work Programme for 2018-2019. 2) Identifies questions for the Portfolio Holder for Families and Communities to cover in his annual report to the Committee in April 2018. 	
Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i>	<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
Documents attached:	Appendix 1 – Current Work Programme 2018-2019	

1. Key issues and reasons for recommendations

1.1 Rolling Work Programme

- 1.1.1 The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, following the completion of the work programme suggestion form, and if accepted, are timetabled to report to a future meeting.
- 1.1.2 The work programme also leaves space for Call-ins and Councillor Calls for Action.
- 1.1.3 The current position of the work programme, including Task and Finish Group(s) for 2018 is attached at **Appendix 1** for information.

1.2 Portfolio Holder Annual Presentations

- 1.2.1 At every ordinary Overview and Scrutiny meeting at least one Cabinet Member attends to give an account of his or her portfolio and to answer questions from the Committee.
- 1.2.2 At the Committees meeting on 18 April 2018, the Cabinet Member for Families and Communities will be attending to give his annual update to the Committee.
- 1.2.3 The Committee is therefore asked to identify questions for the Cabinet Member for Families and Communities to cover in his annual report to the Committee.

1.3 Recommendation(s)

- 1.3.1 Members are asked to:
 - i) Review the current status of its work programme for 2018-2019; and
 - ii) Identify questions for the Portfolio Holder for Families and Communities to cover in his annual report to the Committee in April 2018.

Overview and Scrutiny Committee Rolling Work Programme (St Edmundsbury Borough Council)

The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting. The work programme also leaves space for Call-ins and Councillor Calls for Action.

Description	Lead Member	Details
18 April 2018		
Annual Portfolio Holder Presentation	Cabinet Member Families and Communities	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
West Suffolk Community Safety Partnership	Cabinet Member for Families and Communities	To review the work of the Partnership on an annual basis.
Christmas Fayre Review	Cabinet Member for Operations	To receive an initial scoping report to review the Christmas Fayre.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information.
Update and Approval of 2018-2019 Work Programme	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews; appoint Task and Finish Groups for these reviews and indicate review timescales.
6 June 2018		
Draft West Suffolk Annual Report (2017-2018) and Annual Portfolio Holder Presentation	Leader of the Council	To provide an input to this important document. To also include the annual update from the Leader of the Council.
West Suffolk Housing Strategy	Cabinet Member for Housing	To provide input into the West Suffolk Housing Strategy.
West Suffolk Homelessness Strategy	Cabinet Member for Housing	To provide input into the West Suffolk Homelessness Strategy.
West Suffolk Tenancy Strategy	Cabinet Member for Housing	To provide input into the West Suffolk Tenancy Strategy.
West Suffolk Supplementary Planning Doc. On Affordable Housing	Cabinet Member for Housing	To provide input into the West Suffolk Supplementary Planning Document on Affordable Housing.
Decisions Plan: June 2018 to May 2019	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.

Description	Lead Member	Details
Work Programme Update and Reappointments to Task Groups / SCC Health Scrutiny	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales. (To re-appoint the Suffolk County Council Health Scrutiny Committee for 2018-2019).
11 July 2018		
Annual Portfolio Holder Presentation	<i>To be confirmed</i>	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
12 September 2018		
Annual Portfolio Holder Presentation	<i>To be confirmed</i>	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Christmas Fayre Review – Final Report	Cabinet Member for Operations	To receive the final report on the Christmas Fayre Review.
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
7 November 2018		
Annual Portfolio Holder Presentation	<i>To be confirmed</i>	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Annual Car Parking Update	Cabinet Member for Operations	To receive an annual report on Car Parking in St Edmundsbury.
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

Description	Lead Member	Details
9 January 2019		
Annual Portfolio Holder Presentation	<i>To be confirmed</i>	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
13 March 2019		
Annual Portfolio Holder Presentation	<i>To be confirmed</i>	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Barley Homes Group Limited Annual Report 2019	Cabinet Member for Housing	To scrutinise the Annual Report of Barley Homes Group Limited
Decisions Plan:	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

Futures items identified to be programmed:

- Future Developments for Regional Transport in West Suffolk (A1307) – Progress Report. *[The Committee received a report [E305] on 5 March 2014. The Committee noted the contents of the report and that an update would be provided to the Committee in due course]*